

MINISTRY CARDHOLDER AGREEMENT

I, _____, hereby acknowledge receipt of the following

credit card: _____ / _____ - _____ - _____ - _____
(type of credit card) (credit card number)

I understand that improper use of this card may result in disciplinary action, as well as personal liability for any improper purchases. As a cardholder, I agree to comply with the terms and conditions of this agreement, including the attached Personal Credit Policy.

I acknowledge receipt of said Agreement and Policies/Procedures and confirm that I have read and understand the terms and conditions. I understand that by using this card, I will be making financial commitments on behalf of the ministry and that the ministry will be liable to _____ for all charges made on this card.

(Name of Credit Card Company)

I will strive to obtain the best value for the Ministry when purchasing merchandise and/or services with this card.

As a holder of this Ministry card, I agree to accept the responsibility and accountability for the protection and proper use of the card, as enumerated above. I will return the card to the Treasurer or an officer of the church, upon demand, during the period of my service. I further agree to return the card upon termination of service.

Signature _____ Date _____
(Cardholder)

Signature _____ Date _____
(Treasurer)

Accounting Department use only:

Date _____ Amount approved \$ _____

Signature _____
(Treasurer)